



1000 FRIENDS OF OREGON  
PAUL GERHARDT, JR. INTERNSHIP

ANNOUNCEMENT OF PUBLIC INTEREST INTERNSHIP  
FOR SUMMER 2020 IN PORTLAND, OREGON

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1000 Friends of Oregon is a fourth-six year old public interest organization that advocates smart growth through comprehensive land use and transportation planning, using Oregon's renowned planning program. We work with citizens across Oregon to enhance the state's quality of life by building livable urban and rural communities and protecting family farms.

The Gerhardt Internship was established in 1986 to commemorate the life and work of 1000 Friends' first planner, Paul Gerhardt, Jr.

#### PURPOSE

The purpose of the internship is to provide an opportunity for on-the-job experience for planning students or those in similar fields, especially for those interested in public service.

#### TERMS

The position is for 35 hours per week for 10 weeks, at the 1000 Friends' Portland office. A stipend of \$4500 is provided. Limited additional funds are available for assistance with travel expenses to and from Portland.

#### DESCRIPTION OF WORK: SUPERVISION

The intern will work on one or two large projects, such as 1000 Friends' efforts to reduce greenhouse gas emissions through linking land use and transportation planning, climate-friendly energy policies, ensuring communities plan for affordable and diverse housing, or to preserve farm land. The intern might also work on smaller, short-term projects to gain a wider acquaintance with Oregon's land use program. Supervision will be provided by the 1000 Friends' staff member overseeing each project.

#### SELECTION CRITERIA

The criteria used in selection the intern includes academic excellence, demonstrated interest in public service, evidence of initiative, and the ability to work independently. Preference will be given to undergraduates majoring in planning or a related field and graduates who have not yet begun graduate school. However, students in a graduate school will be considered. Law students are specifically excluded.

#### APPLICATIONS AND DEADLINES

Applications should include a cover letter, resume, academic transcripts, writing sample and two reference letters including at least one from a professor familiar with the applicant's work. References should offer a confidential evaluation of the applicant's qualifications as measured against the criteria above and should be sent directly to 1000 Friends', preferably via email. References should provide full contact information. The writing sample can be on any topic and need not be lengthy. Complete applications, including reference letters, must be received by Wednesday February 12, 2020. The intern will be selected by Thursday March 19, 2020 and will be notified by phone shortly thereafter. Those not selected will be informed by letter. Please send applications to:

Gerhardt Internship  
1000 Friends of Oregon  
133 SW 2<sup>nd</sup>, Suite 201  
Portland, OR 97204-2515  
Or via email to [robin@friends.org](mailto:robin@friends.org)

For additional information about the organization, check our website, [www.friends.org](http://www.friends.org); or email Robin Jennings, Administrative Assistant, at [robin@friends.org](mailto:robin@friends.org).